



ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY - I.C.A.R.)
Panch Marg, Off. Yari Road, Versova, Andheri (W)
Mumbai – 400 061

Tel: 022 -26361446/7/8

Website: www.cife.edu.in

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F. No. 61(38)/2013-14/WS/HIRING VEHICLE

Dated: 19.09.2016

To

LIST ENCLOSED

SUB: Quotation for Hiring vehicles for the Institute & Externally funded projects

Sir,

Sealed quotations are invited from reputed Tour & Travel Agencies for **Hiring of vehicles for the Institute & externally funded projects of CIFE** as per the specifications and details mentioned in the enclosed Annexure. Sealed quotations should reach the office of the undersigned before **1500 hours on 13.10.2016; and the quotations shall be opened on the same day at 1530 hours**. The sealed quotations can also be dropped in the "tender collection box" placed in the office of the OIC, Vehicle/workshop section. Quotations received after due date and time shall not be accepted. CIFE is not responsible for any postal delay, in case the quotations are sent by post.

Following documents are to be enclosed along with the quotation:

- (1) Registration Certificate (Form D : Bombay Shops & Establishment ACT - 1948 or equivalent)
- (2) A copy of PAN card
- (3) Service Tax registration (Form ST – 2 under Section 69 of the Finance Act, 1994)
- (4) Details of Vehicles owned by your firm

Quotation submitted without above mentioned documents will be rejected out rightly.

Following are the Terms and Conditions:

- 1) Quoted rates should be valid for 1 year.
- 2) Taxes, if any, as applicable, should be clearly mentioned; failing which, it will be presumed that the quoted rates are inclusive of all taxes.
- 3) Vehicles supplied should be as per the instruction mentioned in the enclosed annexure.
- 4) No advance shall be paid.

: 2 :

- 5) The total amount of Earnest Money Deposit (EMD) payable is **Rs. 10,000/= (Rupees Ten Thousand only)** in the form of **Demand Draft (DD)** for the fulfillment of contract. DD should be drawn in the name of **"ICAR Unit – CIFE"** payable at Mumbai.
- 6) Payment will be made only after the Vehicle hiring in full quantity and as per prescribed technical specifications.
- 7) Payment shall be made by RTGS only.
- 8) No part payment shall be made
- 9) The bill shall be submitted on monthly basis.

The Director, CIFE reserves the right to accept or reject any or all the tenders whether lowest rate or not, without any assigning any reasons whatsoever for non-acceptance of any quotation/(s).

Yours faithfully,

Asst. Administrative Officer (P)

Enclosed: BOQ with technical specifications



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HIRING OF VEHICLES – GENERAL TERMS AND CONDITIONS

1. Vehicle must be new and in good condition.
2. **Time and distance should be calculated from CIFE to CIFE. Parking and Toll taxes shall be reimbursed as per actual amount paid on producing the receipts/vouchers.**
3. The Institute shall not be responsible for any accident or damage done to the vehicles during the period of hiring.
4. Service tax should be clearly mentioned, failing which it will be presumed that the quoted rates are inclusive of Service tax.
5. Vehicle should report to the office on time.
6. National permit or State permit is responsibility of the bidder. The Institute will not pay any permit charges.
7. The present contract shall be for a period of one year, which shall be extended by 1 more year based on the performance of the Agency.
8. The quoted rates shall remain unchanged during the period of contract.
9. In case of any ambiguity, the decision of the Director, CIFE, Mumbai shall be final and binding on all concerned.

Asst. Administrative Officer (P)

We have read the above Terms and Conditions and agree to the same.

Date:

Seal:

Signature of Bidder

ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION

(DEEMED UNIVERSITY, ICAR), MUMBAI -400 061

THE RATE CONTRACT FOR HIRING OF VEHICLES (2016-17)

A) LOCAL TRIPS IN MUMBAI CITY ONLY

No.	Vehicle	Maruti Dzire/ Indigo/ Equivalent	Tavera/ Qualis/ Equivalent	Toyota Inova/ Equivalent	20 to 25 Seats Mini Bus	45 to 49 Seats Bus		
		(AC)	(AC)	(AC)	(AC)	Non-AC	(AC)	Non-AC
1	8 Hours & 80 Kms within Mumbai City							
2	Extra per Km above 80 Kms.							
3	Extra per Hours above 8 hours.							
4	Charges for half day (i.e. 4hrs. and 40 Kms to be Treated as half day)							

B) OUT STATION TRIPS (I.E. OUT SIDE MUMBAI CITY)

No.	Vehicle	Maruti Dzire/ Indigo/ Equivalent	Tavera/ Qualis/ Equivalent	Toyota Inova/ Equivalent	20 to 25 Seats Mini Bus	45 to 49 Seats Bus		
		(AC)	(AC)	(AC)	(AC)	Non-AC	(AC)	Non-AC
1	Minimum Charges for out Station trip per day & minimum 300Kms.							
2	Per Km Over & above 300 km.							
3	Out station Drivers Allowance per day.							
4	Overnight detention charges per night.							

We agree to supply the vehicles in accordance with the specifications mentioned above. This contract is for we understand that a period of 1 year with effect from the date of issue of letter of Intent.

Date;

Seal:

Signature of Bidder